European Energy Gladstone Regional Small Grants and Sponsorship Program

APPLICATION GUIDELINES

1.   Program Overview
The Small Grants and Sponsorship Program aims to support local initiatives that promote economic sustainability, community engagement, and social well-being. Grants and sponsorships are available for projects and events that align with these objectives and provide tangible benefits to the community.

2.   Eligibility Criteria

- Applicants must be a registered not-for-profit organization, community group, or educational institution.
- Projects and events must be located within the Gladstone Regional Council Area.
- Projects and events should address one or more of the following focus areas:
- Economic development and sustainability
- Community engagement and participation
- Social and environmental well-being and health
- Organisations must comply with European Energy's Good Business Conduct Policy

3.   Funding Details

- Grants and sponsorships of up to $4,000 are available.
- Funding can be used for project or event-related expenses, including materials, equipment, and labor.
- Funding cannot be used for general operating expenses, political or religious activities, or commercial purposes.

4.   Application Process

- Complete the application form provided below.
- Submit the completed application form and any supporting documents to infoaus@europeanenergy.com
- Applications will be reviewed by a selection committee, and successful applicants will be notified within three months of application.

5.   Assessment Criteria

- Proximity to European Energy's project sites
- Alignment with program objectives and focus areas
- Feasibility and sustainability of the project
- Potential impact and benefits to the community
- Clear and realistic budget and timeline
- Brand promotion opportunities

6.   Reporting Requirements

- Successful applicants must submit a short final report detailing the outcomes and impact of the project or event within three months of completion.

Receipts and documentation of expenses must be provided.

APPLICATION FORM

1.   Applicant Information

- Organization Name:
- Contact Person:
- Address:
- Phone Number:
- Email Address:

2.   Project Information

- Project Title:
- Project Location:
- Project Start Date:
- Project End Date:
- Total Funding Requested:

3.   Budget

- Provide a detailed budget for the project, including all anticipated expenses:

Expense Item	Description	Amount

4.   Supporting Documents

- Attach a maximum of one A4 page addressing the following:
- Briefly describe the project or event and its objectives.
- How does the project or event align with the program's focus areas?
- What are the expected outcomes and benefits of the project or event?
- Attach any other supporting documents, such as project or event plans, letters of support, or additional budget details.

5.   Declaration

- I declare that the information provided in this application is true and accurate to the best of my knowledge.
- Name:
- Signature:
- Date: